ACCOMMODATION RULES – 2026-27 – SECOND SEMESTER

The accommodation form for the 2° semester has to be sent by email to Centro Assistenza Studenti within **the 27 of November 2026** together with the accommodation rules paper duly signed -

Students leaving at the end of the 1° semester **MUST** leave their accommodation by **February 12th, 2027.**
Students arriving for the 2° semester will have the room available from **February 16th or 18th, 2027.**

CHANGE OF DATES
If Centro Assistenza Studenti reserves a room according to the dates that the student has selected in the application form, the student will have to pay the rent for the whole selected period. Late arrivals or early departures will not produce a reduction of the rent, it means:

- Inside Edisu colleges from Mid-February 2027 till 23 July 2027
- In private flats from Mid-February till the 31 of July 2027

CONTRACT REGISTRATION FEE
Students who reserve a room in private flats will have to pay for the registration fee in order to register the rental contract to the tax office. The fee will be calculated before issuing the rental contract upon arrival.

If Centro Assistenza Studenti reserves a room according to the dates that the student has selected in the application form, the student will have to pay the rent for the whole selected period. Late arrivals or early departures will not produce a reduction of the rent.

All the students applying for a room through our service, will have to sign and accept the following rules (every kind of accommodation has its own rules) that's why any student is invited to read carefully any details here below.

EDiSU COLLEGES – PRIVATE RESIDENCES CAMPLUS

ROOMS WILL BE AVAILABLE FROM THE 16/2/2027 -

- **Students leaving at the end of the 1st semester must leave their accommodation by 12/2/2027**
- **Students arriving for the 2° semester will have the room available from 16/2/2027 till 23/7/2027**

PAYMENT CONDITIONS

Students will have to pay the rent for the whole selected period.; late arrivals or early departures will not produce a reduction of the rent.

- **DEPOSIT:** 1 month's rent to be paid before arrival by bank transfer in order to reserve the room
- **FIRST INSTALMENT: upon arrival immediate payment of 2 FULL months' rent**

- **RENT:** payment must be made within the first 5 days of every month
- Since rents are directly linked to the costs, we point out that they could be reviewed after the confirmation; if it occurs students will be immediately informed.
- **METHODS OF PAYMENT:** payment has to be made by credit card or bank transfer - **cash no accepted** - you will get more information by the bursar upon arrival
- Canteen card - **Each meal costs up to € 6,50 -** Upon arrival you will get information directly by the bursar of each college how to apply to get access to the canteens.

Prior to arrival
Deposit: In order to reserve a room in one of the EDiSU student residences, before arrival every student must pay by bank transfer one month's rent to the bank details of EDiSU.
The room cannot be considered reserved if the bank transfer is not accomplished within the fixed date and without emailing a scanned copy of the payment to Centro Assistenza Studenti.
Students accommodated in Colleges should not arrive earlier than the date selected in the accommodation form, otherwise they will have to stay in a hotel.

After Arrival
First instalment: On arrival students will be asked to pay the first 2 months' rent immediately (full rent).
Rent must be paid within the first 5 days of each month and for the whole period of stay selected in the application for accommodation form.

REFUND OF THE DEPOSIT
The deposit paid before arrival will be returned at the end of the stay by bank transfer, after the student's departure, after the room has been checked and if no damage is found and if all the rents have been paid; otherwise, the bursar of the College may decide not to refund it. Students will have to pay the rent for the whole selected period; late arrivals and early departures will not produce any reduction of rent.

Refusal of accommodation

Before arrival
If a student for a serious reason (to be proved) cancels his/her reservation after the payment of the deposit by bank transfer prior to arrival but before coming to Pavia, the deposit will be returned ONLY if the cancellation arrives in a written letter by email to Centro Assistenza Studenti within the **31/12/2026** together with the bank details of the student so that EDiSU will be able to refund the deposit. After this date the deposit will never be refund.

After arrival
If students refuse the accommodation any time after the first 24 hours of their allocation in the student residence, they will not be returned the whole deposit.
If a student decides to leave the accommodation after 24 hours from the entry into the room and before the date mentioned in the accommodation form, he/she will have to pay until the end of the period

mentioned in the accommodation form. The student has to inform in a written letter both the Economo/a of the Collegio and Centro Assistenza Studenti.

CHECK-IN TIME

- Mondays to Thursdays: 8:30-17:00; on Friday 8:30-12:30 - Collegio Don Bosco has a different check-in time: from Monday to Friday 8.00- 13.00 / 16:30-20:00)
  Arrivals are not allowed during the weekend

- On Saturday and Sunday, the administrative offices are close and it is not possible to make the check-in

Students are kindly recommended to consider the above information before booking their flights (outside these times they will have to book a room in a hotel by themselves)

Student Residences are close during the Christmas break. If students intend to stay in Pavia during these festivity periods, they will have to talk directly with the bursar of each College once in Pavia.

CHECK-OUT TIMES
Before the end of your stay, you have to organize the check-out directly with the Administrative office

CANTEEN CARD

Each meal costs up to € 6,50.

Upon arrival you will get information directly by the bursar of each college

PRIVATE FLAT

Prior to Arrival
In order to reserve a room in a private flat, every student must pay by bank transfer before arrival Euro 300 (directly on the owner's bank details. The room cannot be considered reserved if the bank transfer is not accomplished. **The Euro 300 will become part of the deposit if the student confirms the room immediately upon arrival.**

After Arrival
Deposit: upon arrival students will be asked to pay three months' rent as deposit (minus euro 300 already paid before arrival). The deposit will be returned at the end of the stay (minus the cost of the last bills, the balance of the common expenses and the cleaning final cost) by bank transfer within 60 days after the student's departure, after the accommodation has been checked and if no damage is found.

First instalment: students will be asked to pay the rent at the beginning of each month – first month's rent upon arrival together with the missing part of the deposit (within 24 hours of their arrival). Payments have to be made directly on the owner bank account.

Rent must be paid for the whole period of stay selected in the application for accommodation form (it means for the exact validity of the rental contract).

Contract registration fee: a regular contract will be made and registered and the registration fees will be shared between students and owners and paid upon signing the contract.

The owners will keep Euro 50 from the deposit paid by every student at the end of their stay for the deep final flat cleaning; flats will be periodically checked.

Refusal of accommodation after arrival
If students refuse the accommodation within the first 24 hours of their allocation in the flat, they will be returned Euro 250 of the validation down payment (50 Euro will be kept for the first day and the flat cleaning).

If students refuse the accommodation any time after the first 24 hours of their allocation in the flat, they will not be returned the deposit. The landlord will keep the whole deposit.

Cancellation before arrival
If a student for a serious reason (to be proved) cancels his/her reservation after the payment of the deposit by bank transfer prior to arrival but before coming to Pavia, the deposit will be returned ONLY if the cancellation arrives in a written letter by email to Centro Assistenza Studenti within the **31/12/2026** together with the bank details to enable the owners to refund.

Check-in times
Students accommodated in private flats should arrive from Mondays to Thursday: 9:30-17:30 and on Fridays in the morning till 12:30. We will have to arrange an appointment with the landlord.

Signature

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